



BUILDING PERMIT APPLICATION

Current Edition
Florida Building Codes
Revised: 03-05-2020

CITY OF OKEECHOBEE
55 SE THIRD AVENUE
OKEECHOBEE, FL 34974
Tele: 863-763-3372 X9821
Fax: 863-763-1686
Website: cityofokeechobee.com

*Effective July 1, 2017 the City of Okeechobee is required to collect a surcharge of 2.5% on all building permits (minimum \$4). They are State required fees to fund DCA and DBPR programs.

**FOR INSPECTIONS CALL BY 4
P.M., 24 HOURS NOTICE
REQUESTED**

Fees	
Building	\$
Electric	\$
Plumbing	\$
HVAC	\$
Plan Review	\$
Other	\$
Sub Total	\$
DCA	\$
DBPR	\$
Total	\$

Office Use Only
Date Received _____
Date Issued _____
Permit # _____
Received of _____
Check # _____
Cash _____ Date _____
Receipt # _____
Signature _____

Owner Information

Owner _____
Lessee _____
Mailing Address _____
City _____ State _____ Zip _____
Home Phone (_____) _____
E-mail _____
Cell Phone (_____) _____
Signature _____

Contractor Information

Qualifier _____
Company _____
Address _____
City _____ State _____ Zip _____
Phone (_____) _____
E-Mail _____
License No. _____
Signature _____

Sub Contractor information required. See additional form

Residential ☐ Commercial ☐ Industrial ☐

Project Description:

Project Address: _____

Parcel ID: _____

Subdivision: _____

Block _____ **Lot** _____ **Zoning** _____

Setbacks:

Front _____ **Rear** _____ **Side** _____

Project Information:

Living Area _____
Porch/Covered Entry _____
Garage/Shed/Storage _____
Square Footage Total: _____
CBS ☐ Frame ☐ Steel ☐
Manufactured Home ☐

Estimated Cost \$ _____

If exceeds \$2500.00, a recorded Notice of Commencement is required.

Electric Service:

Phase _____
Size _____
AMPS _____
OH/UG _____

HVAC:

G or EL

Gas:

Natural ☐
Propane ☐

Water Supply:

Well ☐
Private ☐
Public ☐

Sewer:

Private ☐
Public ☐

Flood Zone:

Provide Finished Floor Information for all Structures and Additions that can be Inhabited or Occupied.

Finished Floor Certification or FEMA Elevation Certificate Required to obtain Certificate of Occupancy.

Proposed Finished Floor Elevation: _____

Base Flood Elevation: _____

Crown of Road Elevation: _____

The applicant agrees to comply with the Municipal Ordinances and with the conditions of this permit. Failure to comply may result in suspension or revocation of this permit or other penalty. Applicant understands that the issuance of the permit creates no legal liability, expressed or implied, of the Department, Municipality, Agency or Inspector.

*****WARNING TO OWNER*****

YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.

*****ATTENTION BUSINESS OWNER/LESSEE*****

NEW OR RELOCATED BUSINESSES ARE REQUIRED TO APPLY FOR A NEW BUSINESS TAX RECEIPT (BTR). PLEASE CONTACT THE FINANCE DEPARTMENT FOR ADDITIONAL DETAILS.

Application Approved By _____

Date _____